

PRIVACY POLICY

This privacy statement sets out how Bridge Insurance Brokers Ltd complies with Data Protection legislation.

Bridge Insurance Brokers Ltd is committed to respecting your privacy. This website is structured so that, in general, you can visit Bridge Insurance Brokers Ltd on the web without identifying yourself or revealing any personal information. Should you choose to provide us with any information by which you can be identified, then you can be assured it will only be used in accordance with the terms of this privacy statement.

For your protection we are registered under the Data Protection Act 1998 and have provided all appropriate notifications to the Information Commissioner.

WHAT DO WE COLLECT?

We may collect the following information:

- We may obtain personal information, including name, company name, address, telephone number and e-mail address prior to you receiving specific corporate and other information materials where you submit an enquiry to us.
- Where you are applying for a position of employment with Bridge Insurance Brokers Ltd we ask that a curriculum vitae is submitted to enable us to properly consider your application.

WHAT DO WE DO WITH THE INFORMATION WE GATHER?

We require this information with a view to understanding your needs and to improve our service; in particular for the following reasons:

- Internal record keeping
- Our staff will usually contact, whether by e-mail, telephone or mail, people who have requested information from us via this site or who have applied for a position of employment with us and may follow up as part of our Client Care Programme.
- We may periodically send promotional mail or e-mails about information which we think you may find of interest using the address or e-mail address you have provided. Should you not wish to receive these product/service updates please inform us appropriately.
- From time to time, we may also use your information to contact you for market research purposes. We may contact you by e-mail, telephone or mail.
- Where you have submitted an application for employment with Bridge Insurance Brokers Ltd we may keep your details confidentially on file for future reference should a suitable position become available in the future. Where you do not wish us to do this please inform us appropriately.

WHO DO WE SHARE THE INFORMATION WITH AND WHAT ARE YOUR CHOICES?

When you use this site and have not advised us to the contrary, you are agreeing that we may use your personal information for the purposes set out in this statement.

We will not sell, distribute or lease your personal information to other parties and will only provide such personal information to another party where required to by law or where required to by our regulator.

If you change your mind about our use of your personal information please contact us at any time by writing or e-mailing us at the addresses shown on the Contact Us page.

OTHER WEBSITES

This website contains links to enable you to visit other websites which you may find of interest. Please note that once you have used these links to leave our website we do not have any control over that other website. Therefore, we cannot be responsible for the protection and privacy of any information which you provide whilst visiting such sites and such sites are not governed by this privacy statement. We advise you to read the applicable privacy statement applicable to each website you visit.

YOUR RIGHTS

Under the Data Protection Act 1998 you have the right, for a small fee, to ask us for a copy of the information we hold about you (whether electronically or otherwise) and to have any inaccuracies corrected or removed. If you have any queries regarding this please contact us.

